

Summit County Library Board of Directors Meeting Minutes

Date: May 18, 2023

Location: Coalville Branch - Hybrid in person/Zoom Meeting

Present:

Dan Compton, Lo Bannerman Dennis, Heather Hoyt, Jesse Meshkov, Tina Pignatelli, Amanda Norton, Laura Schmidt, Emily Stolen, Carrie Willoughby, Tonja Hanson, Susan (Murph) Murphy - Coalville Branch Manager

Quorum present

Absent: Loralie Pearce

Meeting called to order by Emily Stolen at 6:00 p.m.

Approval of Minutes:

Motion to approve March 16, 2023 minutes made by Heather Hoyt, 2nd by Jesse Meshkov. Minutes approved.

Public Input: None

Administration: Library Board vacancy was filled by Lo Bannerman Dennis April 12, 2023. Her orientation was completed on May 4, 2023. She is a resident of Coalville. Introductions of new Board Member Lo Bannerman Dennis and Board members.

Director's Report – Dan Compton

Goal 1 – Expand the user experience for our library patrons.

Open+ service continues to be used. We will continue to track the data.

Based on the Sunday Hours Pilot Program statistics, Dan is recommending that offering Sunday hours be pursued. Dan will continue to recommend this funding request and need to the County Council for support. If the budget request becomes successful, the Library Board will need to update the Hours of Operation Policy regarding closures for Holidays. It is recommended that patrons reach out to County Council if they would like to see Sunday hours become a permanent library program at the Kimball Junction Branch.

Goal 2 – Create programs and offer resources that connect with the ever-changing and growing Summit County population.

May 22, 2023 Neil King Jr. will be visiting the Kimball Junction Branch to discuss his memoir *American Ramble*.

Filmmaker Kerry Candaele will be visiting for screenings of his two documentary films about Beethoven at the beginning of June.

FOL President Bob Shallenberg will continue with the Emerging Issues through the summer.

Susan (Murph) Murphy, the Coalville Branch Manager, is investigating the Human Library program for the Summit County Library. She met with an official Human Library representative to discuss options and programming ideas.

There is a solar eclipse on October 14, 2023. Murph was able to receive a grant to offer glasses and future programming related items for the 2023 and 2024 solar eclipses.

Summer of Reading programming begins the first week of June. There are amazing summer plans being finalized.

Goal 3 - Nurture a culture where all staff feel empowered and valued.

Ten different staff members will be attending all or part of the Utah Library Annual Conference May 17-19, 2023. Dan was awarded the honor of Librarian of the Year and was honored at the conference. Dan was nominated by Library employee Stacey Keahon.

April 26, 2023 The County Council voted to approve Proclamation No. 2023-08 recognizing April 23-29, 2023 as National Library Week thanking Summit County's Library Staff for their service.

Report Accepted

Old Business: None

Committees:

Governance and Education

Chair: Tina Pignatelli, Members: Emily Stolen, Jesse Meshkov, Loralie Pearce

There are electric vehicle charging adapters that will be available for check out at the Kimball Junction and Kamas branches. Ryan and Helen from the County Attorney's office created a new policy. The Committee has reviewed and presented the EV Charging Policy to the board.

Motion to adopt the EV Charge and Check out Policy made by Tina Pignatelli, 2nd by Carrie Willoughby. All in favor. Vote unanimous. Motion Approved.

Summit County Email addresses are available to each Library Board member. It is recommended by Emily that each Board Member utilize the offered email to protect them from unnecessary problems linked to their personal email addresses.

Strategic Planning and Marketing

Chair: Laura Schmidt, Members: Carrie Willoughby, Lo Bannerman Dennis

On the Library website there is an explanation about Extended Access - Sunday Hours. With the explanation, there is a recommendation to library patrons and community members to reach out to County Council through email or Public Comment regarding their interest in Sunday Hours offered at the library.

Dan will reach out to the County Facilities Director to coordinate requests and financial needs to share with County Council for future budget requests regarding Extended Access.

Building and Facilities

Chair: Amanda Norton, Members: Tina Pignatelli, Heather Hoyt, Lo Bannerman Dennis

The Building and Facilities Committee is discussing ideas, plans, and designs to beautify the book lockers through professional shrink-wrap at an affordable price. The Committee will flush out book locker wrap ideas in future meetings and keep the Board informed.

New Business:

Lo chose both Strategic Planning and Marketing Committee and the Building and Facilities Committees to participate in for the time being.

Next Meeting Date and Location- July 20, 2023 at Kimball Junction. Possible Zoom hybrid.

Miscellaneous/ Open Floor:

Dan reminded the Board that new Budget requests will need to be submitted around the next Board Meeting and to have discussion ideas prepared for then.

Two large 2024 budget requests that will be made by the Library are:

First, renewed funding for Open+ which has been covered for the initial three years of service by a grant that will be expiring in June of 2024. The remainder of the year will need to be in the budget if that service will continue to be provided to library patrons.

Second, the Extended service Sunday hours funding that was discussed in this meeting.

Adjournment

**Motion to adjourn by Lo Bannerman Dennis, 2nd by Jesse Meshkov. All in favor.
Vote Unanimous**

Meeting Adjourned at 7:06 p.m.