

Summit County Library Board of Directors Meeting Minutes

Date: July 20, 2023

Location: Kimball Junction Branch - Hybrid in person/Zoom Meeting

Present:

Dan Compton, Lo Bannerman Dennis, Heather Hoyt, Loralie Pearce, Amanda Norton, Laura Schmidt, Emily Stolen, Carrie Willoughby, Tonja Hanson, Shaylee Phelps – Kimball Junction Branch Manager

Quorum present

Absent: Jesse Meshkov, Tina Pignatelli

Meeting called to order by Emily Stolen at 6:00 p.m.

Approval of Minutes:

Motion to approve May 18, 2023 minutes made by Lo Bannerman Dennis, 2nd by Carrie Willoughby. Minutes approved.

Public Input: None

Administration: None

Director's Report – Dan Compton

Goal 1 – Expand the user experience for our library patrons.

Open+ service continues to be used. Grant funding for Open+ will continue through the end of 2024, not June of 2024 as previously thought. Open + funding will not have to be requested this year as a budget request.

Locker requests and use numbers continue to rise.

Dan was able to speak with Mike Crystal, the County Facilities Director about offering Sunday Hours and the needs required to provide Sunday hours to the community. Mike is willing to request the funding for these needs in the 2024 Facilities Budget to help with our request. Another request needed for Sunday hours are additional staff members. Dan is requesting that a current part-time staff member be made full-time along with an additional part-time staff member to fulfil the added Sunday Hours budget request.

Goal 2 – Create programs and offer resources that connect with the ever-changing and growing Summit County population.

One Book One Community key dates are scheduled and being prepared for August. Author Heather Hansman will visit on August 29, 2023.

FOL President Bob Shallenberg will continue with the Emerging Issues adult program through the summer/fall. These programs have been well received and attended.

The Summit County Library is hoping to offer The Human Library experience in November. Friends of the Library will be funding the license fee, refreshments, and t-shirts for the Human “books” who will be participating.

There is a Solar Eclipse on October 14, 2023. 4000 pair of eclipse glasses have been received through a grant and will be available for handing out to community members who patronize the Libraries.

The Summer of Reading programming ends on August 18 at each branch.

Goal 3 - Nurture a culture where all staff feel empowered and valued.

Stacey Keahon and Jake Sirianni presented The Librarian of the Year award to Dan at the recent Utah Library Association Annual Conference. The ad placed in the ULA conference program was very much appreciated by Dan.

Alexis Howlett will be leaving to pursue a Master’s degree in Washington D.C. and Amber Moore-Barcus, the resident 3D printing guru for the library will be moving out of the state mid-August. Carissa Dudley will replace Amber. Caleb Curtis has replaced Alexis in the part time position. He was a temporary library employee. Lara Rude has been hired as a temporary employee.

Kirsten Nilsson the Children’s Librarian and Linda Bliss the Outreach Librarian attended Books for Young Readers Symposium offered at BYU.

Dan was able to attend the ALA conference in Chicago.

Team Day will be October 9 at the Ledges Event Center. Planning and preparation is under way.

Recertification documents for State Quality Library Status have been submitted.

Report Accepted

The 2024 Budget is due August 7, 2023. Library Board members with ideas to share need to send feedback to Dan before that time. This year, the large ticket items that Dan is adding to the budget request are for replacement self-check machines and additional staff and funding for Sunday hours.

Old Business: None

Committees:

Governance and Education

Chair: Tina Pignatelli, Members: Emily Stolen, Jesse Meshkov, Loralie Pearce

Open Meeting Act Training deadline is July 22. Each Board member is to email Emily once training is completed.

Strategic Planning and Marketing

Chair: Laura Schmidt, Members: Carrie Willoughby, Lo Bannerman Dennis

The committee met to plan ways for marketing the library upcoming activities. September is Library Card Sign Up month. Staff will give eclipse glasses as a promotional item for participating in activities and programs at each branch throughout the month.

The plan for the Human Library activity will offer a great way to discuss new topics including things that may be controversial. The goal is to have the community talking.

Loralie Pearce discussed NaNoWriMo (National Novel Writing Month), a program that allows for community, creative writing, personal expression, and development. The goal for the month of November is to write every day and the group is in need of an open space for participation, internet, and access to computers. Loralie will reach out to Rachel Spohn to discuss planning and opportunities to coordinate with the library.

Building and Facilities

Chair: Amanda Norton, Members: Tina Pignatelli, Heather Hoyt, Lo Bannerman Dennis

The Building Committee has met to discuss wrap ideas and designs to beautify the book lockers. Quotes have been received and the artistic design will be finalized by the Building and Facilities Committee and staff. The Friends of the Library have agreed to cover the cost of the locker wraps.

New Business:

Lo Bannerman Dennis wants to find out what the needs of the community are. There is not a free gathering space in the County to gather away from the weather. The Library needs to be identified as that open Community space for gathering. Lo has conducted a survey for needs and can bring the results to discuss with the Board and County Facilities for continued brainstorming.

The Friends of the Library is a great benefit to the library and the needs of the community. The new Board members are hard at work making a difference in the library and for patrons.

Next Meeting Date and Location- September 21, 2023 in Kamas. Possible Zoom hybrid.

Miscellaneous/ Open Floor:

Adjournment

Motion to adjourn by Amanda Norton, 2nd by Laura Schmidt. All in favor. Vote Unanimous

Meeting Adjourned at 7:04 p.m.