

Summit County Library Board of Directors Meeting Minutes

Date: September 21, 2023

Location: Kamas Valley Branch - Hybrid in person/Zoom Meeting

Present:

Dan Compton, Lo Bannerman Dennis, Heather Hoyt, Jesse Meshkov, Tina Pignatelli, Laura Schmidt, Emily Stolen, Carrie Willoughby, Tonja Hanson (left at 7:23 pm), Rachel Spohn
Quorum present

Absent: Amanda Norton, Loralie Pearce

Meeting Called to order by Emily Stolen at 6:02 p.m.

Approval of Minutes:

Motion to approve July 20, 2023 minutes made by Heather Hoyt, 2nd by Laura Schmidt. Minutes approved.

Public Input: None

Administration: None

Director's Report - Dan Compton

Goal 1- Expand the user experience for our library patrons.

Extended Access Open+ service continues to be used. Grant funding for Open+ will continue through the end of 2024 not June of 2024 as previously thought. Open+ funding will not have to be requested this year as a budget request.

The 2024 Library Budget request presentation was given by Dan to the County Council and the Budget Committee on August 17.

Goal 2 - Create programs and offer resources that connect with the ever-changing and growing Summit County population.

Powder Days Author Heather Hansman visited Park City on August 29, 2023, and the event was well attended. There were about 170 community members that attended the event. The Friends of the Summit County and Park City Libraries paid the honorarium and the meet and greet reception.

The dates for the next community read might need to be reviewed for better community and student participation.

An agreement with the Human Library Organization has been made and the presentation for the Summit County Library is set for November 4th. The Friends of the Library will fund this program. Susan Murphy has been trained for and is working on lining up “Books” for this program. The participants that agree to be the human “Books” will need to be trained so they can be prepared for how to handle difficult questions. Also, how to be prepared for the emotional toll and vulnerability that they will be sharing with others.

The Annular Solar Eclipse on October 14, 2023, will be visible in Summit County. There are programs being offered at each branch. Each attendee will receive a pair of eclipse glasses and there will be many other opportunities for those who are interested to get glasses throughout the next month.

The Smithsonian Exhibit Crossroads: Change in Rural America has made the first stop in Utah at the Ledges Event Center in Coalville. The exhibit will be available until October 28. The George Beard Exhibit photographs usually displayed in Ledges will temporarily become a traveling exhibit.

The Friends of the Summit County Library have a new website where people can join and make donations. The annual meeting will be on November 7, 2023. The next Used Book sale is November 30 thru December 2 at the Richins Building in Kimball Junction.

Patron participation in the Summer Reading Programs was very positive.

Goal 3 - Nurture a culture where all staff feel empowered and valued.

Unfortunately, team member Diane Brown was recently hospitalized. Diane was the lead on the Eclipse programs. Staff has stepped up to provide these programs in her absence. We wish her the best in her recovery.

Team Day is October 9, 2023, at the Ledges Event Center. The keynote speaker will be the current ULA President Patrick Hoecherl.

Dan was able to attend the Library Directors Summit. Utah Public Library Directors were able to network and receive training from keynote speakers. Dan has some great ideas to share with the Governance Committee from this Summit.

The Summit County Library System received one of the 16 State Quality Library Status awards.

Report Accepted

2024 Budget Update

The library budget requests were accepted in many positive ways. Dan is pleased with the recommendations that have been accepted.

The funding for 2 of the 3 needed self-check machines was approved.

The request for Sunday hours was denied based on the impact that the hours would have on other county Departments. An appeal must be made by October 10, 2023.

Motion to approve 2024 current budget recommendations with the opportunity to increase the current salary line based on a conversation with the County Manager to discuss a part time to full time position and one additional part time position to provide Sunday hours at the Summit County library Kimball Junction branch made by Carrie Willoughby, 2nd by Laura Schmidt. All in favor. Vote Unanimous Motion Approved

Vote made to bring a Board Member to a County Council meeting to share with the financial committee to discuss the findings and the need for Sunday hours. All in favor. Vote unanimous.

Old Business: None

Committees:

Governance and Education

Chair: Tina Pignatelli, Members: Emily Stolen, Jesse Meshkov, Loralie Pearce

Board of Education Survey - Dan shared information from the Directors Summit Meeting regarding areas of expertise. Board Members would rate themselves and analyze to find areas of weakness and plan learning opportunities to strengthen areas of need in the library. Tina has a template to share as a starting point. The committee will work together to manage new ideas and needs.

Strategic Planning and Marketing

Chair: Laura Schmidt, Members: Carrie Willoughby, Lo Bannerman Dennis

Marketing of the Annular Eclipse and the Human Library are underway.

Focus for the committee is on hot topics for the Library including October being Library Sign up month, recognizing “Likes” on social media, promoting checking out of items, and people coming into the library to see what is being offered.

The Stall Seat Journal is a big hit.

Lo Bannerman Dennis will share information and needs that she has gathered with the committee regarding needs for Patrons to have the Library as a Gathering Space. More information on this need will be discussed in future emails and meetings.

Building and Facilities

Chair: Amanda Norton, Members: Tina Pignatelli, Heather Hoyt, Lo Bannerman Dennis

The locker wrap planning and design has hit a little snag. The design is complete, but the original quote given has been changed and needs clarity and confirmation before proceeding. The other companies that entered their quotes are being consulted again.

With the Quality Library Status Award and recertification, each building and bookmobile assessment must be signed off before the end of September.

New Business: None

Next Meeting Date and Location - November 16, 2023, in Coalville. Possible Zoom/Hybrid.

Miscellaneous/Open Floor: None

Adjournment:

Motion to adjourn by Lo Bannerman Dennis, 2nd by Jesse Meshkov. All in favor. Vote Unanimous

Meeting Adjourned at 7:27 p.m.