

Summit County Library Board of Directors Meeting Minutes

Date: January 16, 2025

Location: Kimball Junction Branch - Hybrid in person/Zoom Meeting

Present:

Dan Compton, Lo Bannerman Dennis, Heather Hoyt (6:07 pm), Jesse Meshkov, Amanda Norton, Laura Schmidt, Emily Stolen, Loralie Pierce, Carrie Willoughby, Megan McKenna, Shaylee Newland

Quorum present

Absent: Tina Pignatelli

Meeting called to order by Laura Schmidt at 6:04 p.m.

Approval of Minutes:

Motion to approve November 21, 2024, minutes made by Amanda Norton, 2nd by Lo Bannerman Dennis. Vote Unanimous. Minutes approved.

Public Input: None

Administration:

Director's Report – Dan Compton

Goal 1 – Expand the user experience for our library patrons.

(1.1) Extended Access Hours (Open+) – Open+ came back online towards the end of November after some necessary repairs. The Coalville Branch team called every Open+ patron to let them know the service is working again. The service was used 15 times in the month of December.

Locker Statistics

Henefer

November: 122

December: 121

2024 Average: 139

2024 Low: 91, High: 171

2023 Average: 118

Kimball Junction

November: 143

December: 86

2024 Average: 86

2024 Low: 47, High: 143

2023 Average: 69

Kamas

November: 19

December: 16

2024 Average: 20

2024 Low: 12, High: 31

2023 Average: 18

(1.1) Rachel is designing a Libby handout that communicates options for patrons to request copies of e-books/audiobooks to shorten wait times. All 3 branches have communicated to staff that when they are talking about Libby with patrons to please emphasize using all of these options (holds, request an item form on our website, and the notify me tag).

(1.2) We are shooting for February to have a large calendar display of our events for the month at the entrance to each branch, in addition to the small printouts.

(1.2) Kirsten is going to offer a pajama story time in the evenings in the near future.

(1.2) Pippi is now officially a R.E.A.D. (Reading Education Assistance Dog) certified therapy dog. Children at all 3 branches now have the opportunity to practice reading to Pippi. All that is required is for a parent/guardian to set up an appointment on the designated day each week for each branch. Here is a photo of a child reading to Pippi in Coalville. Congratulations to Pippi and Kirsten for all of their hard work to make this program possible!

(1.2) Friends of the Library is sponsoring a new art group at the Kimball Junction Branch called CATS (Creating Art Together Socially). They are meeting from 12-3 p.m. on the 2nd and 4th Fridays in January and February to gauge interest.

(1.2) Lo was instrumental in creating a new program called Homeschool Hub at the Kimball Junction Branch. It is every Monday morning from 10 a.m. to 12 p.m. It's an opportunity for homeschooling families to socialize, create, network, and play.

(1.2) Lost Gems of Sundance – Destiny Grose has been working with longtime KPCW reporter Rick Brough to offer a free film series during the months of December-March called Lost Gems of Sundance. Screenings have gone well in December and January, and there has been good media coverage for these events. Park Record – November 30, KPCW – December 2, Park Record – December 30

(1.2) Registration for Great Decisions 2025 opened on January 2. Both the afternoon and evening sessions are now full, so there are a total of 75 adults registered for the program, which will run weekly from January 27 through March 31 with the exception of Presidents' Day in February. Kudos to Murph for her continuing efforts to make this our most successful adult program.

(1.3) Our second round of English conversational classes started on January 7. This round will last for 6 weeks and is being taught by myself and Kirsten. There is another Spanish Driver License Class this Saturday, 1/11 at 5:00 p.m. at the Kimball Junction Branch.

(1.3) Washakie Exhibit – The grand opening of Washakie: Through the Lens of Time at the Kamas Valley Branch was a great success. We had the privilege of hearing from Lucie Washakie (descendant of Chief Washakie) and NaVee Vernon, and were fortunate to see a traditional Eastern Shoshone dance by Feather Washakie who is also a descendant of Chief Washakie. The exhibit is scheduled to be moved from the Kamas Branch to the Kimball Junction Branch this Saturday, January 11. This program is in partnership with Arts Council Park City Summit County and the Summit County Public Art Advisory Board.

(1.3) I am working things out again with Westminster's VITA (Volunteer Income Tax Assistance) program which offers free tax preparation, electronic filing, and financial advocacy and stability services to low-to moderate-income individuals and families, persons with disabilities, the elderly, members of military services, veterans, members of Native American tribes, and limited English proficiency taxpayers. It's looking like the program will run on Tuesdays, beginning January 21 from 10 am to 2 pm with the last

session being on April 8. I'll post the information on our website when everything is official.

Goal 2 – Create programs and offer resources that connect with the ever-changing and growing Summit County population.

(2.3) We have formed a Borrower Policy Committee and will have our first meetings on January 16 and January 30. This committee will be working on the potential reciprocal borrowing policy with Wasatch County and streamlining our borrower registration policies and card types. We will bring recommendations to the Library Board this year for consideration.

Goal 3 – Nurture a culture where all staff feel empowered and valued.

(3.1) Staff Updates – Noel Case resigned from his part-time position at the Kimball Junction Branch at the end of November. We have hired Michelle Lemire to fill Noel's position. Her first day was on Monday, December 16. We enjoyed our annual staff holiday party on Friday, December 13 at the Kimball Junction branch with good food, conversation, and a hilarious bad book exchange. A majority of staff members were also able to attend the County's holiday party on Wednesday, December 11 in Coalville from 11-2. We closed the Kamas and Kimball Junction Branches so staff could attend. Coalville staff were able to attend in shifts.

(3.1) Kirsten, Tori, Angela, and I will be rotating coverage in circulation each Wednesday from 2-5 p.m. at the Kimball Junction Branch. This is the most common time we are short-handed each week, so we are planning to provide this support.

(3.1) I am working with Angela Christensen to apply for an UPLIFT grant from the State Library so she can potentially attend the American Library Association annual conference this summer.

(3.3) Each branch now owns a Cricut machine. Team Day was successful. Only two team members were unable to attend.

Report Accepted

Old Business: None

Committees:

Governance and Education

Chair: Tina Pignatelli, Members: Emily Stolen, Jesse Meshkov, Loralie Pearce

There is nothing to report.

Strategic Planning and Marketing

Chair: Lo Bannerman Dennis, Members: Carrie Willoughby, Laura Schmidt

The strategic Plan is now in effect and will be reviewed every November. The Strategic Plan will not need to be redone until 2027.

Building and Facilities

Chair: Amanda Norton, Members: Tina Pignatelli Heather Hoyt, Lo Bannerman Dennis

There have been meetings with the architects. Plans are still very much up in the air. Once plans are in place and the County Manager has worked things out with the lease agreement changes, items will be shared with the public.

Business:

2025 Library Board Meetings are scheduled for the third Thursday of the following months:

March 20, 2025 in Kamas

May 15, 2025 in Coalville

July 17, 2025 in Kimball Junction

September 18, 2025 in Kamas

November 20, 2025 in Coalville

Motion to nominate Jesse Meshkov as Library Board Chair made by Heather Hoyt, 2nd by Emily Stolen. Vote Unanimous. Motion Approved.

Motion to nominate Lo Bannerman Dennis as Library Board Vice Chair made by Amanda Norton, 2nd by Jesse Meshkov. Vote Unanimous. Motion Approved.

New Business:

Discussion of Chair and Vice Chair of the Committees to see if Chair of Committees needs to be changed.

If Tina does not want to keep being the Chair of Governance and Education, then Emily would like to step up to lead the group. The discussion will be continued at the next meeting.

Heather is interested in changing to Governance and Education and will stay on Building and Facilities.

Carrie is willing to look at options.

Two to three new Board Members will also need to choose Committees.

Motion to finalize Committee discussion tonight and plan to resume at the next meeting made by Heather Hoyt, 2nd by Jessie Meshkov. All in Favor. Motion passed.

Next Meeting Date and Location-March 20, 2025, 6 p.m. at the Kamas Valley Branch building. Possible Zoom hybrid.

Miscellaneous/ Open Floor:

Discussed the process of a book and the process of a book being requested through ILL.

Shaylee has developed new bookmarks that will be available for those who are signing up for library cards. They are now available at each branch.

Banned books are continuing to be a concern.

Adjournment:

**Motion to adjourn by Lo Bannerman Dennis, 2nd by Heather Hoyt.
All in favor. Vote Unanimous**

Meeting Adjourned at 7:14 p.m.