

## **Summit County Library Board of Directors Meeting Minutes**

**Date: January 18, 2024**

**Location: Kimball Junction Branch - Hybrid in person/Zoom Meeting**

### **Present:**

Dan Compton, Heather Hoyt, Jesse Meshkov, Laura Schmidt, Emily Stolen, Carrie Willoughby, Tonja Hanson

Quorum present

**Absent:** Lo Bannerman Dennis, Amanda Norton, Loralie Pearce, Tina Pignatelli

**Meeting called to order by Emily Stolen at 6:04 p.m.**

### **Approval of Minutes:**

**Motion to approve November 16, 2023 minutes made by Laura Schmidt, 2<sup>nd</sup> by Jesse Meshkov. Minutes approved.**

**Motion to approve December 8, 2023 Letter to Shayne Special Meeting minutes made by Jesse Meshkov, 2<sup>nd</sup> by Laura Schmidt. Minutes approved.**

**Public Input: None**

**Administration: None**

### **Director's Report – Dan Compton**

#### **Goal 1 – Expand the user experience for our library patrons.**

Open + Registered Patron numbers and usage continue to increase.

The Orem Public Library is planning to add Locker service. Dan and Murph have been discussing the successes, processes, and lessons learned regarding the management of the Henefer Locker and the new lockers in Kamas and Kimball Junction. Locker usage numbers continue to increase.

The Friends of the Library purchased two ROOM phone booths for the Kimball Junction Branch library. This will allow for much needed patron privacy space to be available in Kimball Junction.

The letter sent to the County Manager by the Library Board has resulted in meeting room reservation space being granted to the Kamas Valley Branch for scheduling. The meeting room connected to the Coalville library has not been determined as of yet. Due to the opportunity to offer these for meeting spaces and library services, the Board will need to create a Room Use Policy. This will be a process that will be worked on before the next Board meeting.

## **Goal 2 – Create programs and offer resources that connect with the ever-changing and growing Summit County population.**

Stories were written in the Park Record about the Virtual Author Events and Sips n' Stories programs that have been offered at the library.

Kamas Branch is starting a Classic Film Club. They will have a discussion, share background information about each chosen movie, and then watch a classic film once a month.

The Utah Division of Arts & Museum traveling exhibit on display in Kamas is the Alice Merrill Horne Art Collection providing a glimpse into Utah's rich history of visual arts. This display will be available for viewing until February 5, 2024.

Planning and programming for Library Lover's Month is complete. Each library will offer a Beanstack challenge, special events, and interactive displays.

## **Goal 3 – Nurture a culture where all staff feel empowered and valued.**

Diane Brown has been rehired as a temporary employee. There will be a 4% COLA in 2024 for all County employees. A number of library employees are eligible for career ladder adjustments as well. Angela Christiansen has applied for an UPLIFT grant to attend the American Library Association annual conference.

The State Library recently sent a letter to the County Council regarding the Quality Library Award that was received again this year.

Dan has been asked to serve on the Utah State Library Standards Committee. This Committee will review the certification standards and benchmarks for public libraries in Utah.

Dan will present to the Osher Lifelong Learning Institute about the innovative library services offered in Summit County on February 8.

Dan will be talking about banned books with a local book club February 21.

## **Report Accepted**

### **Old Business: None**

### **Committees:**

#### **Governance and Education**

Chair: Tina Pignatelli, Members: Emily Stolen, Jesse Meshkov, Loralie Pearce

The Education Survey Google document filled out by each Board member was sent out. Levels of expertise and /or interest in areas of library development will be used for education purpose in future board meetings.

## **Strategic Planning and Marketing**

Chair: Laura Schmidt, Members: Carrie Willoughby, Lo Bannerman Dennis

The three-year strategic plan is up for review and renewal this year. The plan and framework is working. New objectives and public interest are items that will be revisited for updated changes in the plan.

## **Building and Facilities**

Chair: Amanda Norton, Members: Tina Pignatelli, Heather Hoyt, Lo Bannerman Dennis

There are no new updates.

## **New Business:**

Carrie brought up an opportunity to recognize some library staff members who were professional and empathetic in their efforts to help patrons in general and specifically an individual that Carrie observed who had entered the library in desperate need of assistance.

The Election of Chair and Vice-Chair will be postponed until the next board meeting.

**Next Meeting Date and Location- March 21, 2024 in Kamas. Possible Zoom hybrid.**

**Miscellaneous/ Open Floor: None**

Committee changes can be made in the next meeting if desired.

## **Adjournment:**

**Motion to adjourn by Jessie Meshkov, 2<sup>nd</sup> by Laura Schmidt. All in favor. Vote Unanimous**

**Meeting Adjourned at 6:40 p.m.**