

Summit County Library Board of Directors Meeting Minutes

Date: March 17, 2022

Location: Hybrid in-person (Kamas Branch)/Zoom Meeting

Present:

Dan Compton, Tom Horton, Joyce Housley, Amanda Norton, Tina Pignatelli, Laura Schmidt, Emily Stolen, Carrie Willoughby, Malena Stevens, Rachel Spohn, Tiana Fa'avale,

Quorum present

Absent: Loralie Pearce

Meeting called to order by Joyce Housley at 6:01 p.m.

Approval of Minutes:

Motion to approve January 20, 2022 minutes made by Tom Horton, 2nd by Laura Schmidt. Minutes approved.

Public Input: None

Administration:

Director's Report – Dan Compton

Goal 1 – Expand the user experience for our library patrons

Active Open+ user numbers have increased substantially. Dan will be applying for the 2022 NACo (National Association of Counties) Achievement Award for Libraries regarding Open+ success and utilization.

Informative and interactive “Level Up Your Library Game” campaign of animated videos is being posted and viewed on social media, in the monthly newsletter, and through the library website.

The long overdue and anticipated TLC upgrade and transfer to a new server is scheduled for the end of April. Kimball Junction branch will be closed at 2 p.m. to accommodate the time needed for this change.

Dan was approached by a county Sherriff regarding the outdoor WI-FI being used by individuals camping overnight. The Sherriff has asked that the Wi-Fi be turned off during early morning hours to discourage this issue. The Board is not inclined to shut down the Wi-Fi access. Dan will ask the Sherriff Department to post no camping signs so that individuals are first informed of County statutes regarding the property before considering disrupting this service.

Goal 2 – Create programs and offer resources that connect with the ever-changing and growing Summit County population.

In-person Story times have been very successful. All branches are looking into adding more story time options due to the high numbers in attendance.

The Make and Take Craft Program has been well received.

The Native Plant Society began a quarterly program that had an incredible Friday night turnout for a lecture given by Dr. Richard Ford, Professor Emeritus of Weber State University.

Joe Frazier, the County Historian and Linda Bliss, the Bookmobile Outreach Librarian have scheduled the History Book Club for the fourth Thursday of every other month at 7 p.m. The first meeting in February was led by a moderator from Utah State University.

Westminster College is continuing to offer the free IRS Volunteer Income Tax Assistance (VITA) program at the Kimball Junction branch until April 12. Utah State University Summit County Extension Office is offering tax services at the Kamas Valley Branch and their office across the street from the Coalville Branch.

The Library has collaborated with the Summit County Sustainability team to begin lending Tesla charging adapters out in order to facilitate electric vehicle charging at the Sheldon Richins Building. Level 2 Tesla adapters will be available soon. Level 3 adapters are still in the works.

The Great Decisions programs moderated by Murph, the Coalville Branch Manager and her husband will end April 18 and a new program will begin early in May moderated by Shaylee Phelps, the Kimball Junction Branch Manager and Kirsten Nilsson, the Youth Services Librarian.

Both the Kamas Valley and Kimball Junction Branches have Art Exhibits on display at this time.

Goal 3 – Nurture a culture where all staff feel empowered and valued.

The “Librarian Abroad” program for staff to apply for days and shifts at other branches continues to be successful.

Kirsten Nilsson, the Summit County Children’s librarian helped organize the Utah Library Association’s Youth Services Roundtable (YSRT) Workshop. Kirsten is serving as the Chair of YSRT this year. Rachel Spohn, the Teen Services/Social Media Librarian and Katie Wegner, Kamas Valley Branch Manager gave presentations at the workshop.

Katie Wegner has accepted a position in the Salt Lake County Library system and has given notice of her last day. Her exit has provided opportunities for employees to transfer up into positions in the library system. Rachel Spohn has accepted the Kamas Valley Branch Manager position and Tiana Fa’avale has accepted the Teen Services/Social Media Librarian position.

Report Accepted

Old Business: None

Committees:

Committee changes were made with assignments and volunteers as follows:

Governance and Education Committee – Tina Pignatelli (Chair), Emily Stolen member.

Strategic Planning and Marketing Committee – Laura Schmidt (Chair), Carrie Willoughby member, Joyce Housley member.

Building and Facilities Committee – Amanda Norton (Chair), Tom Horton member, Tina Pignatelli member.

The two remaining spots to be filled by Loralie Pierce and the new board member once appointed.

Governance and Education

The policy associated with weekend holiday hours has been adapted for all Federal Holidays that fall on weekends to be treated equally for staff to be able to celebrate.

Motion to approve the changes in the Library Hours of Operation Policy #4 made by Emily Stolen, 2nd by Laura Schmidt. Motion Approved. Policy Accepted.

Strategic Planning and Marketing

Board members are to approach and recruit community members that they believe will be assets to the Library system as board members.

Building and Facilities

The Safety walkthrough performed by the Facilities Committee on February 4 found some small problems that are being addressed. This walkthrough is a great way to stay on track for the Certified Public Library annual application process.

New Business:

Open Meeting annual training is required to be completed by April 15. Please report to Joyce once completed.

Next Meeting Date and Location- May 19, 2022 in Coalville 6 p.m. Possible Zoom hybrid.

Miscellaneous/ Open Floor:

None

Adjournment

Motion to adjourn by Carrie Willoughby, 2nd by Laura Schmidt. All in favor. Vote Unanimous

Meeting Adjourned at 7:22 p.m.