

# **Summit County Library Board of Directors Meeting**

## **Minutes**

**Date: March 18, 2021**

**Location: Zoom Meeting**

### **Present:**

Dan Compton, Tom Horton, Joyce Housley, Alex Peterson, Tina Pignatelli, Carrie Willoughby, Janna Young, Doug Clyde  
Quorum present

**Absent:** Loralie Pearce (excused), Emily Stolen (excused)

**Meeting called to order** by Tina Pignatelli at 6:02 p.m.

### **Approval of Minutes:**

**Motion to approve minutes from January 21, 2021 made by Tom Horton, 2<sup>nd</sup> by Joyce Housley. Minutes approved.**

**Public Input:** None

**Administration:** None

### **Director's Report – Dan Compton**

The Bookmobile is back in service. The Outreach Librarian has been vaccinated and the County management was comfortable with her going back out while following safety precautions.

Library programs are starting and it is exciting. The Spanish Driver License Class has restarted, Summer Programming plans are scheduled, the Beanstack app has been purchased for tracking reading challenges and future programs, and “Story time Bundles” offered by the Coalville library have received great success.

*The Book of Delights* by Ross Gay is the One Book One Community book chosen for the community partnership this year. The author will speak with the community virtually on October 6, 2021.

Two 2021 Grants were awarded to the Summit County Library so far this year because of the efforts of Kirsten Nilsson and others. A \$3000 Children and Teen Book Enhancement grant from the State Library for the Bookmobile and a \$2000 Thrive 125 Grant for materials related to Utah specifically for the Coalville branch library.

### **Report Accepted**

### **Old Business: Library Reopening Status**

Once all of the Library staff receives the second Covid 19 vaccination, Library Branches should be able to open for patrons. Staffing challenges due to a hiring freeze and lost staff will become an issue once we are able to open. Open+, new library Lockers and other equipment options needed to reduce staffing/Human Resource costs, and expand services were discussed as alternatives to future staffing needs.

## **Committees:**

### **Governance and Education**

The Library Board members that have not viewed the Utah Open and Public Meetings Act Training need to take the time to view and report to Dan once it is completed.

Once Tom Fisher has chosen and the Council has appointed new Library Board Members from those interviewed, they will be welcomed at the next Board Meeting.

Selection of 2021 Committee Chairs

**Strategic Planning and Marketing- Tom Horton Chair**

**Building and Facilities-Carrie Willoughby Chair**

**Governance and Education- Emily Stolen Chair**

**All Approved.**

### **Strategic Planning and Marketing**

Strategic and marketing timeline with Maddie Shear:

June 15, 7:30-9:30 Library Staff meeting and discussion

June 29, 9:30-11:00 for Library Board Committee meeting and discussion

July 14, 9:30-10:30 Library Staff and Board Committee - Initial draft to be reviewed and fine-tuned

September 16, 6:00 p.m. Library Board Meeting- Draft and Discussion

November 18, 6:00 p.m. Library Board Meeting Vote on Final Draft

### **Building and Facilities**

Free Book Exchange update- Eagle Scout candidate Owen Alvarez completed and installed a new Little Free Library as his Eagle Scout project at the Transit Center. There will be a news story posting on March 24, 2021.

### **New Business:**

In hopes for achieving the Strategic Plan goals of the Kimball Junction branch and the Richins Building becoming a Community Hub, Tom Horton wanted to discuss the use and scheduling of the building conference rooms. It would be nice if the library staff had more control of the planning and use of these rooms. Unfortunately, this is something that Tom Fisher, the County Manager has been opposed to at the Kimball Junction Branch because of the need for regular County Council meeting use. Tom is open to this possibility at the Kamas Valley Branch and we should follow up with him about the possibility of scheduling there.

**Next Meeting- May 20, 2021 in Coalville or on Zoom depending on circumstances.**

**Miscellaneous/ Open Floor:** None

Summit County is #1 County in Utah getting vaccines available and given to community members through large numbers of volunteers and the use of the Park City Film Studio free of charge donated by the Studio owners.

Library Board Members are enjoying and involved in many Book Groups throughout the Community.

## **Adjournment**

**Motion to adjourn by Tina Pignatelli, 2<sup>nd</sup> by Carrie Willoughby. All in favor. Vote Unanimous**

Meeting Adjourned at 6:56 p.m.