

# **Summit County Library Board of Directors Meeting Minutes**

**Date: May 19, 2022**

**Location: Coalville Branch - Hybrid in person/Zoom Meeting**

## **Present:**

Dan Compton, Tom Horton, Tina Pignatelli, Laura Schmidt, Emily Stolen, Carrie Willoughby, Jesse Meshkov  
Quorum present

**Absent:** Loralie Pearce, Joyce Housley, Amanda Norton, Malena Stevens

**Meeting called to order** by Emily Stolen at 6:00 p.m.

## **Approval of Minutes:**

**Motion to approve March 17, 2022 minutes made by Tina Pignatelli, 2<sup>nd</sup> by Carrie Willoughby. Minutes approved.**

**Public Input:** None

**Administration: Introduction of new Board Member Jesse Meshkov**

## **Director's Report – Dan Compton**

### **Goal 1 – Expand the user experience for our library patrons.**

Extended Access Hours (Open+) service has been used 212 times. The Summit County Library was awarded a NACo (National Association of Counties) 2022 Achievement Award for the Open+ program.

Dan will be giving a presentation about Open+ at the Utah Library Association's Annual Conference.

Wireless Printing – Wireless printing is available at all three library branches. Patrons can send a print job from home or from their phones and pick it up at the library.

Rachel Spohn has uploaded two new Level Up Your Library Game videos. Tutorial videos will be produced monthly as part of the strategic plan. These videos can be found on the library website and on YouTube.

The TLC software update that was scheduled has been successfully accomplished. This has required staff training and learning of new applications.

Automatic renewal service will be activated in the next few weeks. Items checked out on a patron account that do not have holds will automatically be renewed when they become due.

Dan has not connected with the Summit County Sherriff Department regarding Outdoor Wi-Fi concerns at the Kimball Junction Branch. He will soon.

**Goal 2 – Create programs and offer resources that connect with the ever-changing and growing Summit County population.**

Oceans of Possibilities is the theme for this year’s Summer Reading program. There are daily and weekly activities planned for children, teens, and adults. All information is on the website.

The book selected for the One Book One Community program is *The Cold Millions* by Jess Walter. The program will conclude with a visit from author Jess Walter on Thursday, August 25.

Patron Maureen Lahey has begun an Adult Chess Club at the library every other Monday.

A potential Eagle Scout is considering a Little Free Library for his project at the Kamas Park & Ride.

Kamas Valley Branch Manager, Rachel Spohn has worked in conjunction with Sundance Institute to bring a limited seated screening of the 2017 film *Rancher, Farmer, Fisherman* to the South Summit Services Building.

The partnership with Westminster College and the USU Extension Office to offer tax services at the Kimball Junction and Kamas Valley Branches was a great library program that received positive reviews.

Great Decisions program has been a huge success – Kirsten and Shaylee have started moderating the second group on Mondays during the day.

The Summit County Public Art Advisory Board is bringing in international mural artist Sasha Primo to paint a mural on the Public Works building in Hoytsville/Wanship

**Goal 3 – Nurture a culture where all staff feel empowered and valued.**

The library is now fully staffed with the hiring of Deborah Matyja.

Collection development responsibilities have been shifted with Rachel Spohn ordering adult fiction and Susan “Murph” Murphy ordering adult nonfiction.

For National Library Week many library staff members were recognized. Videos about library programs, library Advocacy and Open+ were created and shared.

**Report Accepted**

**Old Business: None**

**Committees:**

**Governance and Education**

Chair: Tina Pignatelli, Members: Emily Stolen, Jesse Meshkov  
Every three years the State Library System requires that the Internet Policy be reviewed.  
This policy was reviewed and redlined for discussion and approval.

**Motion to accept the redlined changes on the Internet Policy #5 made by Tina Pignatelli, 2<sup>nd</sup> by Tom Horton. All in Favor. Motion Approved.**

### **Strategic Planning and Marketing**

Chair: Laura Schmidt, Members: Carrie Willoughby, Joyce Housley

The big job at this time is to locate contact information for summer program marketing and promotion.

### **Building and Facilities**

Chair: Amanda Norton, Members: Tom Horton, Tina Pignatelli

No business discussed.

### **New Business:**

Jesse noticed that the library does not have a Privacy Policy. As a proactive measure, a new Privacy Policy should to be outlined for future discussion and approval.

**Next Meeting Date and Location- July 21, 2022 in Kimball Junction 6 p.m. Possible Zoom hybrid.**

### **Miscellaneous/ Open Floor:**

Tom has noticed an uptick in censorship concerns that are happening in neighboring societies. The Collection Development Policy is in place to address these type of concerns. It is important to note that the policy is strong. There is a clear procedure outlined, staff has been trained, and Dan along with the Library Board as outlined in the policy will manage any concerns or challenges. There is still always room for review and improvement in the policy.

### **Adjournment**

**Motion to adjourn by Tom Horton, 2<sup>nd</sup> by Tina Pignatelli. All in favor. Vote Unanimous**

Meeting Adjourned at 7:11 p.m.