

Summit County Library Board of Directors Meeting

Minutes

Date: May 20, 2021

Location: Zoom Meeting

Present:

Dan Compton, Tom Horton, Joyce Housley, Susan (Murph) Murphy, Amanda Norton, Tina Pignatelli, Laura Schmidt, Emily Stolen, Carrie Willoughby, Janna Young
Quorum present

Absent: Loralie Pearce (excused), Alex Peterson (excused), Doug Clyde

Meeting called to order by Tina Pignatelli at 6:05 p.m.

Approval of Minutes:

Motion to approve minutes reflecting two needed corrections: Emily's last name in the Committee Chair role and Tom Fisher being open to Kamas Valley Branch room scheduling referred to in New Business, made by Carrie Willoughby, 2nd by Joyce Housley. Minutes approved.

Public Input: None

Administration:

Existing Library Board members and the two new Library Board members Amanda Norton and Laura Schmidt shared introductions. The new Coalville Branch Manager Susan (Murph) Murphy introduced herself, shared plans, and described new programs the Coalville branch will be offering.

Director's Report – Dan Compton

All branch libraries opened on Monday, May 3. Curbside hold delivery will continue to be available for those who are interested.

One Book One Utah Author of *Virga and Bone* will be speaking on May 27.

Summer reading programs begin on June 1. The Beanstack site is ready for patrons to participate and document summer reading. The summer kickoff event will be with Cartoonist Rick Stromoski virtually teaching how to draw cartoon animals over Zoom. The summer program theme is Tails & Tales.

Along with Children's, Teen, and Adult programs, the Coalville branch and History department have collaborated to set up a Geocaching challenge that educates and informs of Coalville History. Coalville branch library is also beginning a program called Ballads and Books with the North Summit Senior Center. Tiana Faavale will be leading singing and Coalville branch manager Susan (Murph) Murphy will play the piano.

The cataloging and bookmobile outdated computers were replaced with an awarded \$2300.00 Library Technology Enhancement Grant that was received.

The library and County will receive ARPA funding to supplement the e-book budget this year. The parameters and possible use of this Grant have yet to be determined within the county.

Joyce Housley's efforts have been critical to the Henefer locker success.

Interviews were completed and four individuals were hired to replace Library staff positions that had been vacant during the pandemic. Two new staff hires will work at Kamas and two at Kimball Junction beginning June 7 and June 15. After the July holiday, regular library hours will resume with full staff numbers.

Open+ will go live in July offering 22 extra open hours to Coalville patrons. Open+ hours will be M-F 8-10 a.m., M-Th. 6-8 p.m., Sat. 2-6 p.m. This program is exciting and being provided by a LSTA grant that will financially cover the initial three years of service.

Report Accepted

Old Business: None

Committees:

Governance and Education

Chair Emily Stolen discussed the job of the committee as being the management of the issues that pertain to how the library should run, and logistics while following policy and hypothetical issues. It will be important to be aware in order to be able to handle both the pitfalls and excellence of the library.

Governance and Education Committee members are Emily Stolen (Chair), Loralie Pearce, and Joyce Housley.

Strategic Planning and Marketing

Update and Timeline

Strategic and marketing timeline with Maddy Shear - dates and times have not changed:

June 15, 7:30-9:30 a.m. Library Staff meeting and discussion

June 29, 9:30-11:00a.m. Library Board Committee meeting and discussion

July 14, 9:30-10:30 a.m. Library Board Meeting- Initial staff developed draft to be reviewed and fine-tuned

September 16, 6:00 p.m. Library Board Meeting- Review Draft and Discussion

November 18, 6:00 p.m. Library Board Meeting- Vote on Final Draft

Strategic Planning and Education Chair Tom Horton discussed possible ways for the Committee to get community members involved, targeted, and engaged in the strategic plan conversation with possible focus groups and surveys for a broader perspective base in continued planning.

Strategic Planning and Education Committee members are Tom Horton (Chair), Laura Schmidt, and Tina Pignatelli.

Building and Facilities

Chair Carrie Willoughby said that the job of the committee is to help in planning and strategizing in a way to support Dan and the utilization of the existing library facilities and buildings.

Building and Facilities Committee members are Carrie Willoughby (Chair), Amanda Norton and Alex Peterson.

New Business:

Joyce spoke with Coalville employees about Open+ use and future needed open hours for the Library. County Council Member Doug Clyde would still like to see Sundays hours offered at the Kimball Junction branch. Discussions about future Library hours offered and funding are needed.

Next Meeting Date and Location- July 15, 2021 in Kimball Junction. A Zoom meeting might be determined as needed based on Board Member July travel plans and schedules.

Miscellaneous/ Open Floor: None

Adjournment

Motion to adjourn by Tina Pignatelli, 2nd by Tom Horton. All in favor. Vote Unanimous

Meeting Adjourned at 7:43 p.m.