

# **Summit County Library Board of Directors Meeting**

## **Minutes**

**Date: May 21, 2020**

**Location- Zoom Meeting**

### **Present:**

Mike Novak, Alex Peterson, Joyce Housley, Carrie Willoughby, Loralie Pearce, Tina Pignatelli, Tom Horton, Emily Stolen, Janna Young, Dan Compton, Doug Clyde (6:15)  
Quorum present

**Absent:** Lupita Garcia

**Meeting called to order** by Mike Novak at 6:02 p.m.

Introductions of Board Members

### **Approval of Minutes:**

**Motion to approve minutes from January 16, 2020, was made by Alex Peterson, 2<sup>nd</sup> by Carrie Willoughby. Minutes approved.**

**Public Input: None**

### **Administration:**

Library Board members need to make sure to attend the annual Open Meeting training. Dan will resend the link to Library Board members.

### **Director's Report – Dan Compton**

The library closed on March 13<sup>th</sup> at 4:00 p.m. in conjunction with the Park City Library. The Henefer locker was great to have open and was accessed by patrons all over the county until it too had to be closed with the strict Covid-19 stay-at-home order. Library employees have been very creative and inventive with online forms, check out ideas, grab bags, staff pick ideas, and creating a very interactive and fun summer program during the time of closure.

On May 4<sup>th</sup> the library system opened with curbside checkout following Health Department guidelines and mandates. This has been well received.

The Library needed to cut seventy thousand from the 2020 budget to help with budget shortfalls expected from the Covid-19 pandemic. These cuts are mostly from collections, programs, and travel-training budgets. This should aid in the ability for the County to stabilize over the next few years.

An added benefit for the budget is the grant for Open+. This will offset expenses for the next three years and allow better library access for patrons once the libraries are able to welcome patrons indoors.

**Report accepted.**

## **Committees:**

### **Committee assignments are as follows:**

**Building and Facilities** - Alex Peterson as Chair, Lupita Garcia and Mike Novak

**Governance and Education** - Joyce Housley as Chair, Loralie Pearce and Emily Stolen

**Strategic Planning and Marketing** - Tina Pignatelli as Chair, Carrie Willoughby and Tom Horton

### **Building and Facilities Committee-**

The Kamas Library Building does not offer enough space to participate in the Sundance Film Festival. Alex Peterson and the building committee will work with Kamas City officers and the library branch manager to offer cultural events and movies at the Kamas building.

### **Governance and Education-**

Education committee will manage the approved policy for Open+ as the library is allowed to open for the public.

### **Strategic Planning and Marketing-**

At this time the Kimball Junction update planning and discussion is tabled for a future meeting.

### **New Business-**

**Next Meeting- July 16, 2020 6 p.m. presumed Zoom Meeting**

### **Miscellaneous/ Open Floor**

Carrie Willoughby wanted to specifically thank the staff for all of the work that they have done during this difficult time.

### **Adjournment**

**Motion to adjourn by Tina Pignatelli, 2<sup>nd</sup> by Carrie Willoughby. All in favor. Vote Unanimous.** Meeting Adjourned at 7:15p.m.