

Summit County Library Board of Directors Meeting Minutes

Date: July 18, 2019

Location- Coalville Branch

Present:

Alex Peterson, Mike Novak, Emily Summers, Caroline Willoughby, Tina Pignatelli, Dan Compton, Doug Clyde (arrived 6:06 p.m.)

Quorum present

Absent: Loralie Pearce, Lupita Garcia, Katy Wang, Joyce Housley, Janna Young

Meeting called to order by Alex Peterson at 6:04 p.m.

Approval of Minutes:

Motion to approve minutes from May 16, 2019 was made by Tina Pignatelli, 2nd by Mike Novak. Minutes approved. Emily Summers abstained.

Public Input: None

Administration: None

Director's Report – Dan Compton

Report accepted. Motion to accept made by Mike Novak 2nd by Tina Pignatelli.

Committees:

Governance and Education-Internet Access Policy

The new Internet Access Policy was approved at the last Library Board meeting with suggested changes and was sent to the County Attorney's office. Those suggestions have been accepted, updated and signed by the County Attorney's Office.

2020 Library Budget Approval Process

The Library Budget for 2020 has not yet been sent by Matt Leavitt and is not available for Library Board review and approval at this time.

Dan will electronically send the budget with his explanation page to the Board for approval.

Motion to accept an electronic review of budget where any member may ask for an official meeting if they so desire, made by Tina Pignatelli, 2nd by Mike Novak. Motion accepted and approved.

Strategic Planning and Marketing- New Website review

The new Summit County Library website is up and running. It is more modern, very basic, easy to search, looks much cleaner, is responsive and has similar menus to the old site. The old URL will redirect to the new site to allow for an easy transition. The site is connected to Google analytics for observation of site traffic. This information will be used for site improvement and statistics.

In an added benefit to the site and library, Katie Wegner, the new Information Services Librarian is using Google, Facebook, Instagram and Twitter to inform and advertise about library activities and discussions.

Building and Facilities-Coalville Open+ review and survey results for County Council

With the use of email, paper, and social media the Open+ survey was sent out and 243 responses were received.

The responses were in favor of increased hours of operation at all three branches. In order to fulfill this need, Dan has been trying to find ways to make this happen. Open+ is one of these ideas. Dan is also looking into the opportunity of increasing current staff's budgeted hours in order to meet the extra hours needed and wanted by the community.

Some major concerns brought up by the survey were safety/security issues and financial responsibilities that could be seen by individuals. Dan has been in contact with other Libraries that have instituted Open+ in their communities and has met with the County Facilities and the Sherriff's office to discuss possible solutions for concerns.

Dan will be going to present this idea with the survey results and possible solutions to concerns to the County Council on July 31st. Dan is using the survey results to show that the Library is seeking out of the box solutions to manage expectations and needs of Library patrons. After meeting with the County Council, Dan will know if applying for a Grant to cover Open+ is even an option and will learn what to add in the needs and expectations for the Library in the 2020 Budget.

Seeking County Council approval to move forward with Open+ and extended hours is needed, forward thinking and in line with the Library's Strategic Plan.

New Business-None

Next Meeting- September 19, 2019 6 p.m. at the Kamas Branch Building

Miscellaneous/ Open Floor- None

Adjournment

Motion to adjourn by Doug Clyde, 2nd by Mike Novak. All in favor. Vote Unanimous

Meeting Adjourned at 7:13 p.m.