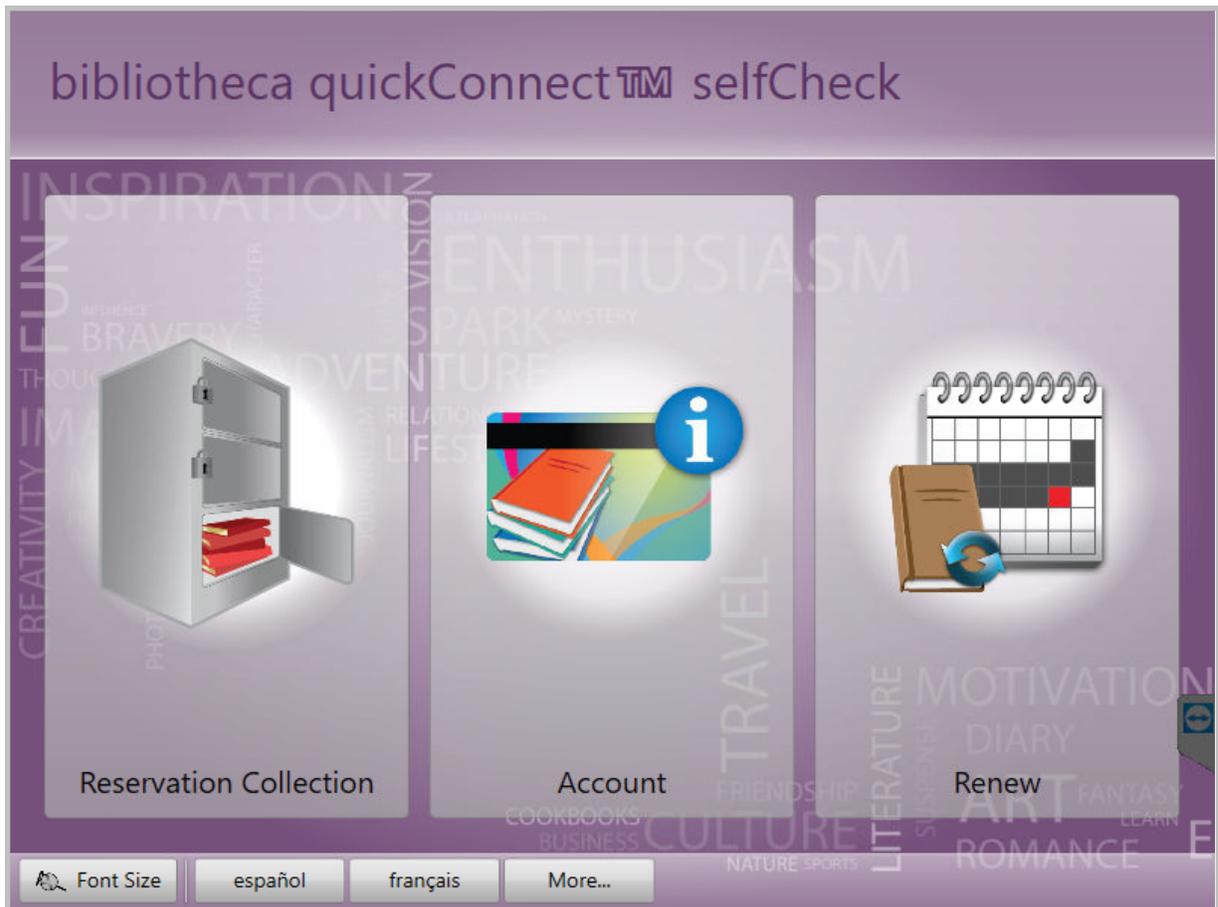


5 Patron

5.1 Welcome screen

The first screen that the patron will see when using the remoteLocker™ outdoor unit is the Welcome Screen (as displayed below).

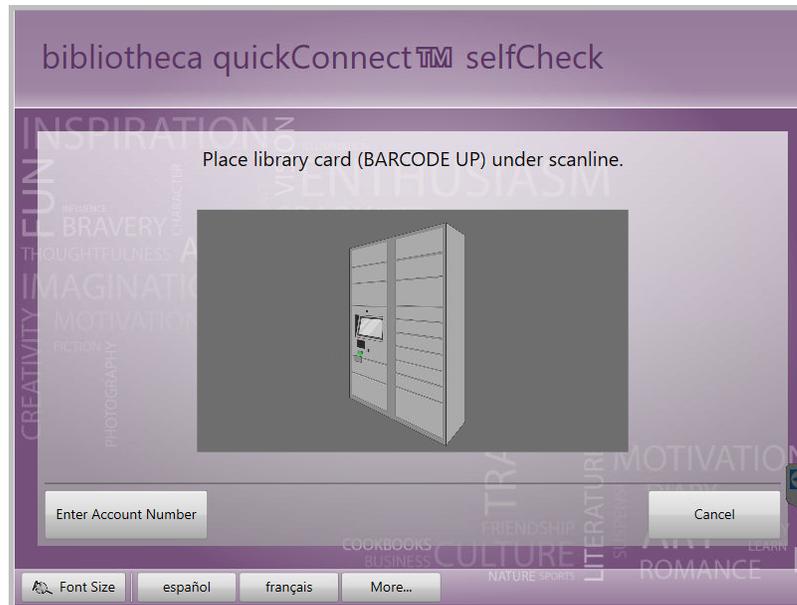


The patron can collect a reserved item or items that have been specifically assigned for them. They can also renew items and view their account.

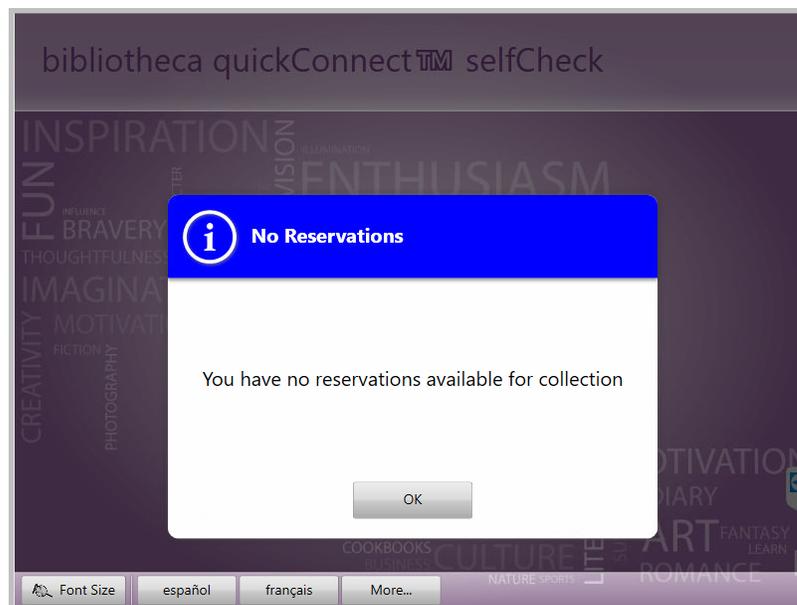
5.2 Collecting reserved items

Complete the following steps to collect reserved items from a remoteLocker.

1. Select **Reservation Collection** from the Welcome screen.
2. Place a patron ID card into the aperture beneath the touchscreen.
The aperture displays a green light when the barcode scanner is active. Ensure that the patron ID card is positioned with the barcode facing upwards.



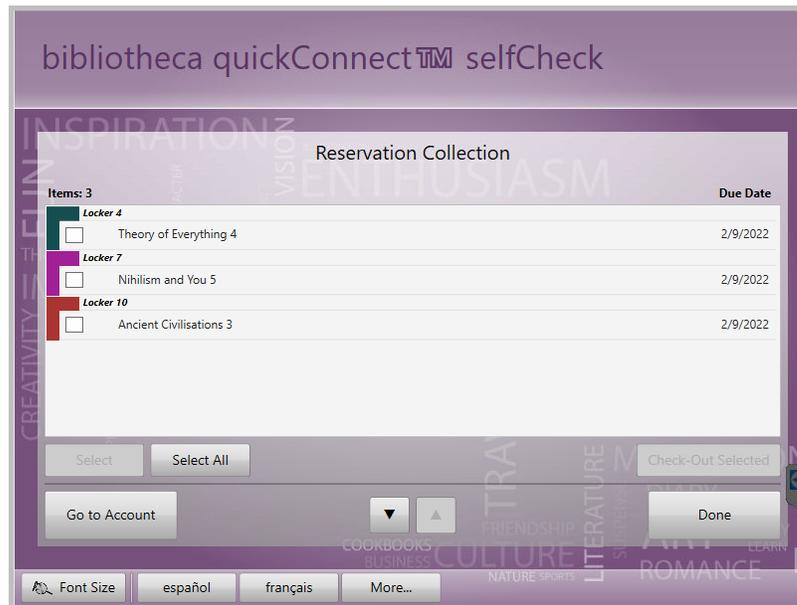
3. If there are no reservations for this patron in the lockers, the following message appears.



4. After a successful login, if the patron has reservations in a locker, the collection screen appears.

The patron's reserved items are listed by locker number.

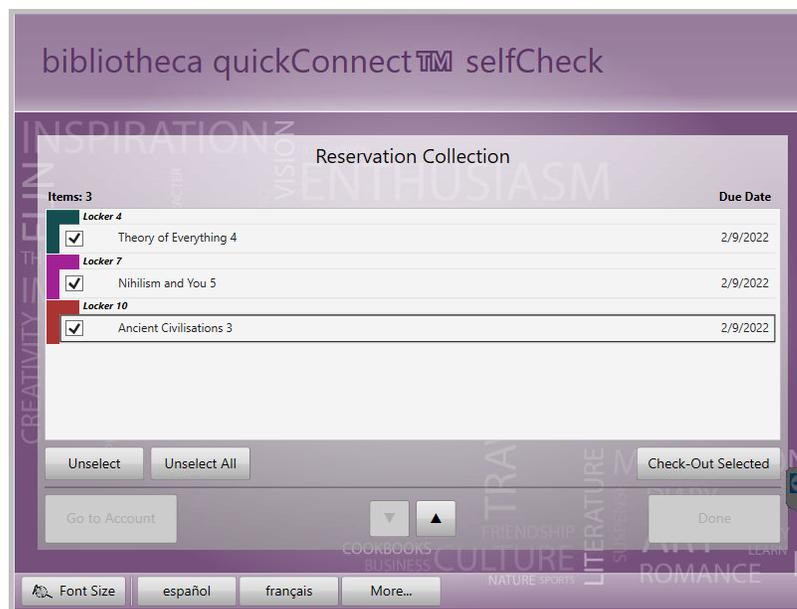
Note: All items currently in lockers for the patron that have not yet been collected appear. However, items recently collected also appear (items within the 're-collection grace period').



Note: If no items are selected, you may select **Done** to return to the Welcome screen.

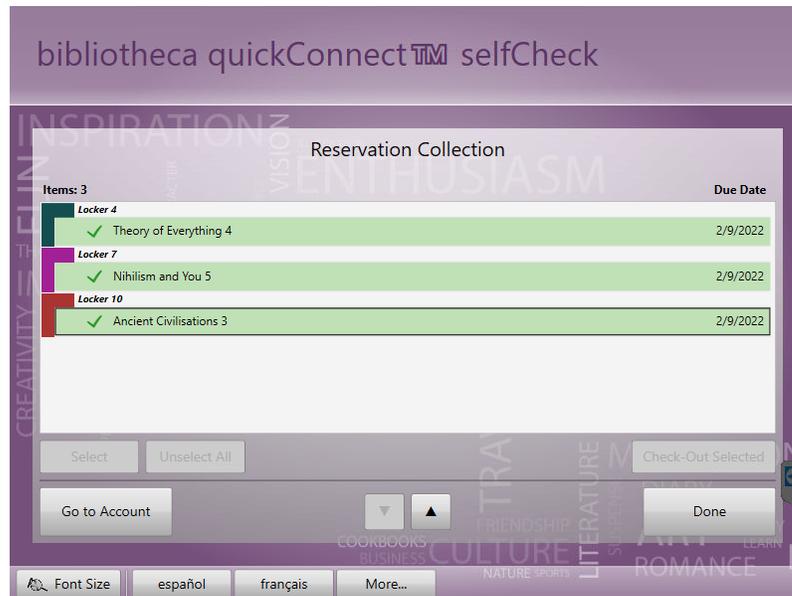
5. Select items to retrieve by checking the accompanying boxes.

Note: Selecting a single item selects all items in the same locker as the selected item.



6. Select **Checkout Selected**.

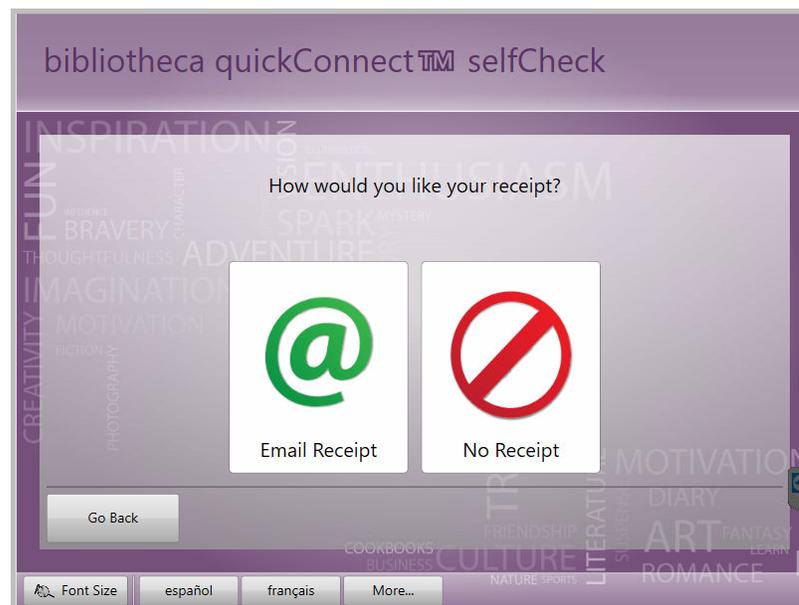
The selected locker(s) open. The patron should remove all items from the locker(s). The screen shows collected items in green.



Note: If any locker items fail the borrow process, no items can be removed from the locker.

7. Click **Done**.

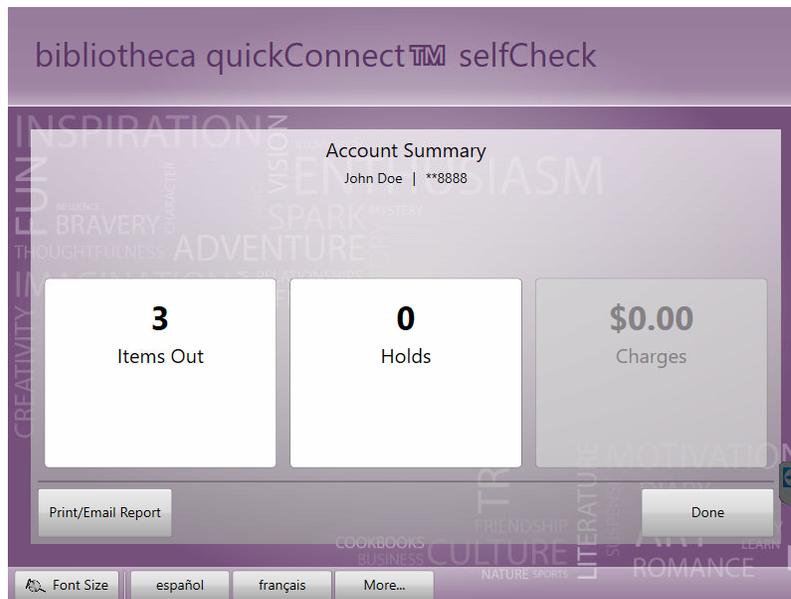
8. Select whether to receive a receipt.



Note: A message appears reminding the patron to take their receipt (if required) and items, and to close the locker door.

5.3 Account

By clicking on Account from the welcome screen, the patron can view their account information.

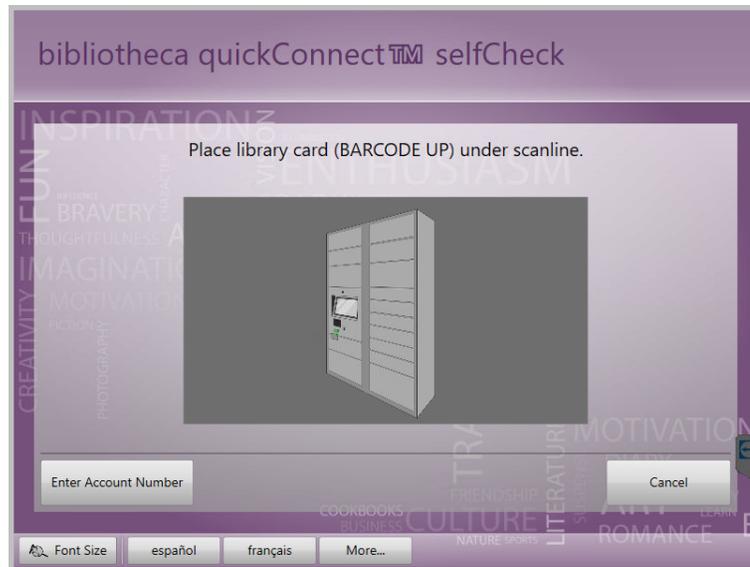


It shows the items they have checked out, their current holds, and charges due. The information comes from the LMS/ILS system.

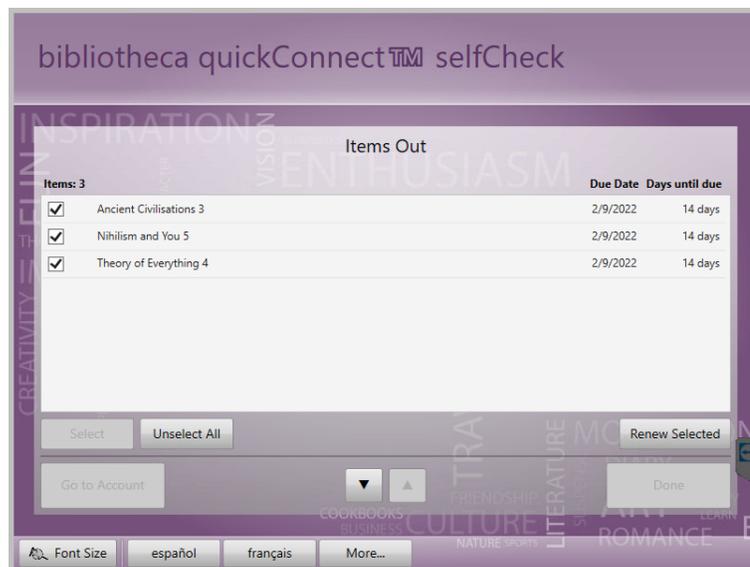
5.4 Renewing items

Complete the following steps to renew items from a remoteLocker.

1. Select **Renew** from the Welcome screen.
2. Place a patron ID card into the aperture beneath the touchscreen.
The aperture displays a green light when the barcode scanner is active. Ensure that the patron ID card is positioned with the barcode facing upwards.



3. If there are no items to renew, a corresponding message will let the patron know.
4. If there are items to renew, the following screen shows the patron the items they can renew, and allows the patron to select the items they want to renew.



- By pressing the Renew Selected button, the patron can renew the desired items. Successfully renewed items are highlighted green.

